

Learning Habits in Business

Ready

- **Keep organised files** – both physical and digital.
- **Plan** your **time** and studies around the end of unit exams.

Respectful

- Be **respectful** of other IT users and the equipment you are using.
- Be respectful in **class discussions** by giving each other time and **encouraging** others to seek help if they need it.

Responsible

- Be responsible and **independent** in working on our online resources.
- Be responsible by **revising** for end of unit tests.

Aim High

- Develop your **analysis and evaluation** by questioning each point to see both sides of a business concept.
- **Read** business news articles and **watch** business news programmes to increase your **awareness** of the business world.