

# Using ParentPay to pay for Dinner Money

As the account holder for a ParentPay account you add money to your account that you can then allocate to different people listed under your account for the options available to them.

In other words, you need to Top Up your ParentPay account first and then pay for an item, eg dinner money, for a person on your account.

Here's an example:

1. Log into [www.parentpay.com](http://www.parentpay.com) and click [Top up My Account](#)

ParentPay Home | My Account | Communication | Profile | Help Logout

Welcome My Account £5.00  
Name (email address) Top up My Account

Introducing 'My Account' for parents - Watch the video. Need help using My Account? General guide for parents: Download Bookings guide for parents: Download

Please note you can currently see and make payments to your child's old and new schools. Please make sure you pay for the correct item, particularly dinner money

Name Name Name  
Name Name Add child

My page Transaction history View school and caterer ParentPay support

Name Name  
Holmfirth High School West Hill School

Name's page Pay for items Name's page Pay for items

2. Choose the amount of money you want to add to your account and click [Continue](#)

ParentPay Home | My Account | Communication | Profile | Help Logout

Welcome My Account £5.00  
Name (email address) Top up My Account

Statements

Top up My Account

Top up amount  
Please be aware there is a minimum top up amount of £5.00.

£10  
 £25  
 £50  
 £100  
 Other amount

Continue



5. Against the item you want to add credit, eg Dinner Money, click

[View details and pay](#)

The screenshot shows the ParentPay user interface. At the top, there is a navigation bar with links for Home, My Account, Communication, Profile, and Help, along with a Logout button. Below this is a blue header with a 'Welcome' message, a search bar for 'Name (email address)', and a 'My Account £5.00' balance indicator. A 'Top up My Account' button is also present. The main content area is divided into a left sidebar with navigation options like 'My page', 'Child's page', 'View menus and choices', and 'All payment items'. The central area displays a list of 'Payment items' for 'West Hill School'. One item is visible: 'Dinner Money for West Hill School' with a 'Minimum payment: £10.00', 'Provided by: Harrison Catering', and a 'Balance: £0.00'. A 'View details and pay' button is next to this item.

6. Enter the amount you want to allocate and click

[Pay now](#)

### Dinner Money for West Hill School - Name

**Provided by:** Harrison Catering

**Description:** Minimum payment £10.00

**Balance:** £0.00

**Edit amount**

£

Min - £10.00 / Max - £250.00

[Pay now](#)

[Cancel](#)